



Maryland-National Capital Park Police
Prince George's County Division



DIVISION DIRECTIVE

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| TITLE SUPERVISION AND CONTROL | | | PROCEDURE NUMBER PG302.0 |
| SECTION Duties and Responsibilities | DISTRIBUTION A | ISSUE DATE 05/01/19 | REVIEW DATE 05/01/21 |
| REPLACES PG302.0 "Supervision and Control" issued 07/01/04 | | | |
| RELATED DIRECTIVES PG306.0 | REFERENCES CALEA 11, 26 | AUTHORITY <i>S.R. Johnson</i> Chief Stanley R. Johnson | |

I. PURPOSE

This directive establishes Division policy the span of control (the number of employees reporting to any one supervisor) within the Division and the employee/supervisor relationship.

II. POLICY

It is this Division's policy to ensure the adequate supervision, guidance and coordination of all employees.

III. ACCOUNTABILITY

- A. The organizational and command structure of the Division delineates the personal span of control of all supervisory personnel.
- B. Each employee is accountable to one supervisor at any given time. Under ordinary circumstances each employee should be able to identify the supervisor to whom they are accountable. However, there may be times when a supervisor has to give a command to an employee who is outside their direct chain of command.

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IV. SPAN OF CONTROL

- A. The number of employees under a supervisors' immediate span of control shall be limited to no more than twelve subordinates. This policy is to ensure adequate supervision, guidance and control of employees at all levels.
- B. Each component of the Division: Office of the Division Chief, Field Operations, Support Operations, and Investigative Operations are under the direct command of only one supervisor.

END OF DOCUMENT