



*Maryland-National Capital Park Police  
Prince George's County Division*



**DIVISION DIRECTIVE**

TITLE <b>PARKING ENFORCEMENT</b>		PROCEDURE NUMBER <b>PG450.1</b>	
SECTION <b>Operational Procedures</b>	DISTRIBUTION <b>A</b>	EFFECTIVE DATE <b>07/01/17</b>	REVIEW DATE <b>05/01/21</b>
REPLACES <b>PG450.1 "Parking Enforcement", issued 10/15/04</b>			
RELATED DIRECTIVES <b>PG430.0, 450.0</b>	REFERENCES <b>CALEA 1, 61</b>	AUTHORITY  <i>S.R. Johnson</i> <b>Chief Stanley R. Johnson</b>	

**I. PURPOSE**

This directive establishes policy and procedures regarding parking enforcement activities.

**II. POLICY**

This Division's policy requires officers to take appropriate enforcement actions with respect to illegally parked vehicles.

**III. PROCEDURES**

**A. Parking Violation Notice**

Whenever an officer encounters an illegally parked vehicle on Commission property a Parking Violation Notice MAY be issued. The violator's copy shall be placed in a conspicuous location on the vehicle, i.e., under the windshield wiper.

**B. Written Warnings**

An officer may issue a written warning in lieu of a Parking Violation Notice when, in his/her opinion, a warning will be as effective as a Parking Violation Notice.

## **PARKING ENFORCEMENT**

### **PG450.1**

#### **C. Vehicle Impounds**

Officers may tow a vehicle which is parked in violation of the law if it is creating a hazard or impeding the flow of traffic or has violated the 72 hour violation notice. When impounding a vehicle, officers shall follow the procedures in Division Directive PG430.0 - "Vehicle Impounds".

## **IV. RESPONSIBILITY**

#### **A. All Officers**

1. Shall take appropriate enforcement action when encountering an illegally parked vehicle on Commission property.
2. Shall fill out parking violation notices and warnings leaving the violator's copy under the windshield wiper.
3. Shall follow the guidelines set forth in Division Directive PG430.0 – "Vehicle Impounds" when towing a vehicle.

#### **B. Shift Supervisors**

1. Shall ensure that officers under their supervision take appropriate action with respect to illegally parked vehicles.
2. Shall ensure that all parking violation notices and warnings are filled out in a proper manner.

#### **C. Operations Duty Officers (ODO's)**

Shall make periodic inspections to ensure compliance with the provisions of this directive.

**End of Document**