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## Sample Letter for Consent of Owner

The Zoning Ordinance and Subdivision Regulations ([Section 27-3403\(a\)](#) and [Section 24-3304\(a\)](#)) require the owner of a property to submit in writing their consent for a development application to be submitted to the Prince George's County Planning Department by another party or contract purchaser. The following is a sample letter of consent to be submitted with an application package.

***\*The italicized language must be included in the letter\****

*Date*

*Dear Prince George's County Planning Department:*

*Subject: [Application number, Application name]*

*I/we [property owner(s) names], as the owner(s) of the subject property located at [property address/tax account number] hereby consent to [applicant] submitting development application [application name & number] for the subject property.*

*The subject property is located [provide geographic location and description of property]. The nature of the proposed request is [give a detailed description of the vacation request/area of property].*

*Sincerely,*  
[property owner]