

The Maryland-National Capital Park and Planning Commission

PRINCE GEORGE'S COUNTY Planning Department

1616 McCormick Drive, Largo, MD 20774 • pgplanning.org • Maryland Relay 7-1-1

Development Application Review Tracking System

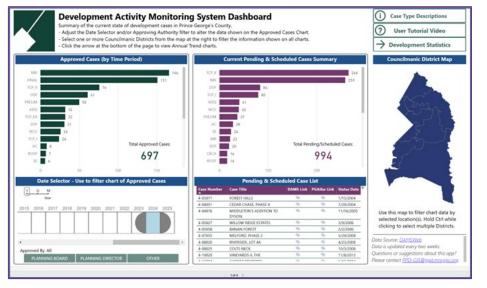
OVERVIEW AND UPDATE

April 24, 2025

Jim Cannistra, Information Management Division Jill Kosack, Development Review Division



PROJECT BACKGROUND



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- Requirements Analysis, Budgeting, Planning
- Competitive Procurement
- Tyler EnerGOV Solution
 - Cloud based
 - Commercial Off the Shelf Solution
 - Enhanced & modern user Interface and tools
 - GIS Centric
 - Integrated Workflow Application Acceptance, Tracking, Payment Processing
- Reduced need for supplemental tools
- Online application submission and tracking

PRINCE GEORGE'S COUNTY REGULATORY AND LAND USE ENTITLEMENT PROCESSES ASSESSMENT REPORT

> Prepared by ADC Management Solutions, in partnership with the Prince George's County Regulatory and Land Use Entitlement Committee

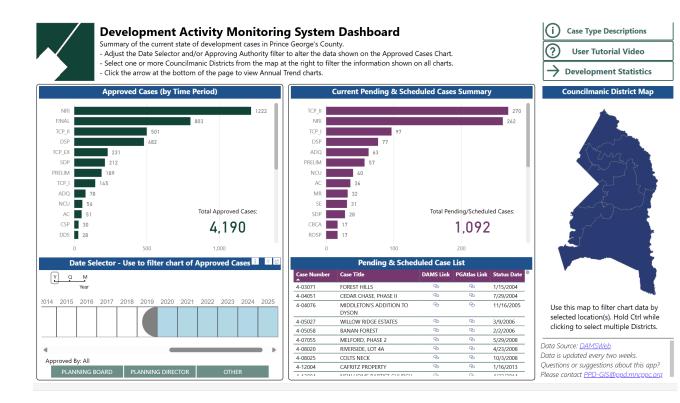
> > P. Michael Errico

PURPOSE

- Overview of the transition process of the Land Use Management Tracking Programs DAMS >>DARTS
- Enhanced Customer Service
- Supports more seamless integration between MNCPPC and DPIE
- Includes more user-friendly features in a cloud-based system
- Supports recommendations in the Prince George's County Regulatory and Land Use Entitlement Process Assessment Report

DEVELOPMENT REVIEW

- Since 2020 has averaged approvals for 813 cases per year
- Total of 1,092 current pending & scheduled cases
- Cases managed for submission using 2 separate zoning ordinances
- \checkmark Over 40 unique case types in use
- Legal requirements for acceptance, posting, response, approvals, etc.
- DAMS Application used for workflow management and archival purposes



DAMS (Development Activity Monitoring System)

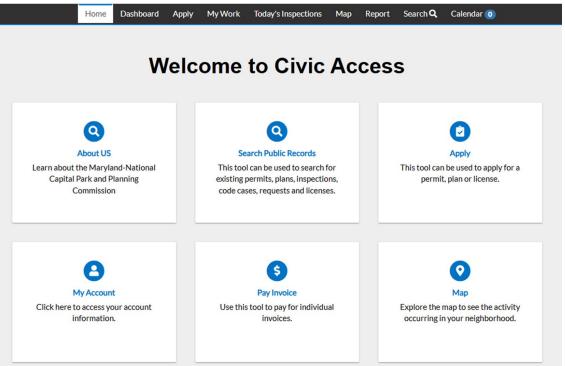
- Available to all 200 users in the Planning Department
- ✓ Some users in Parks
- ✓ 100 regular users / 30 concurrent users
- Custom application
 - ✓ Application user interface and functionality increasing constantly
 - ✓ Oracle RDBMS
 - Integrated with FileNET Document Imaging System (plans, studies, maps, resolutions)
 - ✓ Separate public facing web application (DAMS Online)
 - ✓ Separate GIS Applications (PGAtlas, Web Maps) that leverage data

WEBSITES

DARTS will consist of 2 main websites: an <u>external</u> Civic Access portal and an <u>internal</u> Hub for staff.

Civic Access

Civic Access will allow for applicants to create accounts, apply for applications, pay fees, monitor progress, update contact information, etc. It will also allow for citizens to view project information and documents.



Hub

The Hub is the starting page for internal staff where you can see assignments and search for applications. It can be personalized by each user and offers multiple search options.

Ay Notifications	:	! New Unassigned	0 I Plan Applications		Plan Filtering (EPL) Plan Type I option selected	elected		
1 Ay Tasks	2:	My Review Coord	40 dinator Tasks	2:	Plan Work Class 🔹 Clear r	Filter		
Enterprise Quick Links	1		em Reviews (EPL					
Recent Activity	^	Submittal Type	Item Review Type	Status	Due Date Parent Record Item Review	Link		
Manage Plans	- U	Pre-Application Revi		In Review	01/06/2025 PRE-APP-2024-0123			
Manage My Reviews	- 1	Pre-Application Revi	Archaeology	In Review	01/06/2025 PRE-APP-2024-0123			
Manage Projects		Pre-Application Revi	Community Planning	In Review	01/06/2025 PRE-APP-2024-0123			
System Wide Reports		Pre-Application Revi	Special Projects	In Review	01/06/2025 PRE-APP-2024-0123			
Add Plan		Pre-Application Revi	Historic Preservation	In Review	01/06/2025 PRE-APP-2024-0123			
Intelligent Objects			Y 14 - 2					
Manage Contacts					Rows per page: 6 ▼ 1-6 of 27 <	2		

SYSTEM HIGHLIGHTS

Below is a brief list of other improvements DARTS will bring to our Development Review processes.



- **Connection to PGAtlas to** fill in application information
- Tracking history of all workflow actions

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- Automated e-mails, fee calculation, etc.
- Automatic document Generation
- Bluebeam integration for plan review
 - Easy linkage to companion cases
- Automated referral assignments



Integrated cashiering function

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PRODUCTION								
SP-2025-0070 (5015 NAPLES /	AVENUE BELTSVILLE, MD 20705)							
NEW PLAN								
Summary	=	θ	Staff Review				Ð	:
Details	Application Intake Review	Î	Priority Order 1	Sort Order 5				
 Location Additional Info 		_	Acceptance Staff Ref	erral (DSP) ・0 of 1 Rev			ſ.	:
🗱 Workflow	3 actions remaining		Submittal Status In Review	Due Date 04/24/2025	Start Date 04/03/2025			
🔗 Linked Records			Pre-SDRC Staff Revie	w Meeting			ſ↑.	:
- Holds	C actions remaining		Subject Internal Pre SDRC Meeting	Location Virtual	Start 04/03/2025 4:35 PM	End 04/03/2025 4:37 PM		
Contacts (2)			SDRC Meeting			L)	~	:
\$ Fees ➡ Bonds	3 actions remaining		Subject SDRC Meeting	Location Virtual	Start 04/07/2025 9:30 AM	End 04/07/2025 11:32 AM		
Activities	Staff Review Last Updated: 04/03/2025 by Kosack, Jill		Staff Prepare & Uploa	d SDRC Comments			~	:
U Files (9)	1 actions remaining		1	4				
Print Documents	Planning Director Review 2 actions remaining							
! Conditions								

DARTS – ACTIVITIES COMPLETED

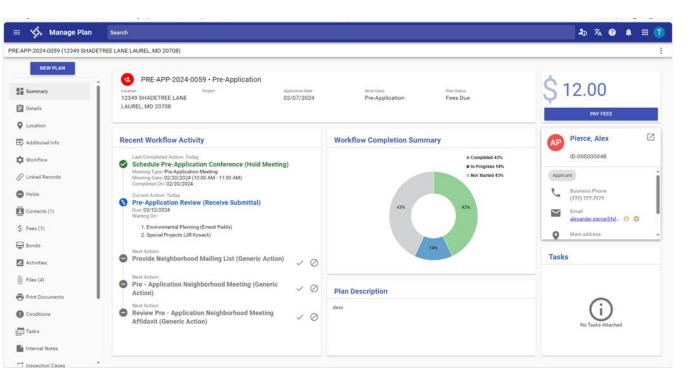
- Reviewed existing processes and mapped to 36 Case Types and 84 Work Class combinations
- ✓ Documented and Configured Workflows for 30 Case Types and Work Class combinations
- ✓ Identified Report Requirements
- ✓ Fee Mapping and Configuration
- ✓ Identified Legacy Data for Conversion from DAMS to DARTS
- ✓ Civic Access (customer online portal) configuration
- ✓ DARTS GIS Map Service Integration
- ✓ Bluebeam (document mark up software) Integration
- ✓ Designed and configured "Additional Info" customized entry screens
- \checkmark Initial Validation Testing

DARTS – ACTIVITIES UNDERWAY

- Validation testing of configurations and workflows, screen development
- □ Legacy (DAMS) Data Conversion activities
- □ Finalizing Reports
- □ Integrations (Payments, Documents, Data)
- □ Citizen Experience (portal, decision engine)

NEXT STEPS

- Acceptance Testing
- > Training
- Public Outreach
- Phase 1 Initial Launch June (selected case types)
- Full Rollout (Summer)





Prince George's County Planning Department

DARTS – PROJECT TEAM

